

Decommissioning and Disposal of School Facilities

Public School Capital Outlay Oversight Task Force

8-28-18



New Mexico Public School Facilities Authority

Partnering with New Mexico's communities to provide quality, sustainable school facilities for our students and educators.

Necessary Participants in Decommissioning & Disposal of School Facilities

- **Community Consensus**
 - **Board adoption of a district five-year Facilities Master Plan (FMP)**
- **Public Education Department**
- **Board of Finance**
- **State Auditor**

Community Consensus

Community Considerations when considering decommissioning or disposal of a school facility:

- Facility condition
- Enrollment trends
- Facility utilization
 - other available school facility locations to house students (school consolidation)
- Heating & cooling costs/maintenance & operation costs
- Insurance costs/liability and risks

Public Education Department Approval

Whole school facilities cannot be closed without approval from the Public Education Department (PED). A school must be closed prior to decommissioning.

Districts fill out a “Reorganization of Grade Levels/Establishing and Closing Schools” request for PED. At PED the following departments analyze the request:

- Financial Analysis Bureau
- Transportation Bureau
- Assessment & Accountability Division
- Capitol Outlay Bureau
 - Request of PSFA analysis
- Data & Quality Communication

Board of Finance & State Auditor Approval

- Once community consensus is obtained the school district must do the following:
- Provide a written determination to Board of Finance (BOF)
- Provide an assessed valuation to BOF
 - Assessed valuations can be obtained through either professional building assessors or through Cooperative Educational Services (CES)
 - After BOF approval, the district must request approval of the State Auditor 2.2.2 NMAC. The State Auditor has 30 days to give approval

Disposition

- Sell
 - offer to public or private entity
- Donate
 - offer to public entity
- Demolish
 - proceed with demolition
- State Historic Preservation Office (SHPO)
 - If listed on historic or federal register SHPO must be contacted
 - Facility must be documented prior to demolition

Summary of Public School Capitol Outlay Funded Demolition Only Projects

Types of facilities demolished to date in 21 districts:

- ES, MS and HS Schools
- Gym-Ag Shop
- Field House
- Teacherages
- Gyms
- Maintenance Shops
- Total Project Award 5.8M
 - State share 4.5 M
 - District share 1.3 M

