

## **New Mexico Land Grant Council FY25 Highlights**

**Capital Outlay Support – to 18 Land Grant** - including assistance with Infrastructure Capital Improvement Plans (ICIP), Capital Projects Monitoring System (CPMS) reporting, submitting legislative capital outlay requests, filling out capital outlay questionnaires, expenditure of appropriations including procurement, submitting Notices of Obligation (NOOs) and pay requests: -

Abiquiú	San Joaquin del Rio de Chama
Anton Chico	San Miguel del Bado
Arroyo Hondo Arriba	Santa Bárbara
Chilili	Santa Cruz de La Cañada
Cristobal de La Serna	Santó Tomas Apostól de los Ríos de Las
Cubero	Trampas
Don Fernando de Taos	Tajique
Los Vigiles	Tierra Amarilla
Manzano	Tomé
San Antonio de Las Huertas	

**Tier Certs and AUPs – to 15 Land Grants** – submitting tier certs and executing Agreed Upon Procedure (AUP) engagement contracts with Independent Public Accountant (IPA)–

Anton Chico	San Joaquin del Rio de Chama
Arroyo Hondo Arriba	San Miguel del Bado
Chilili	Santa Barbara
Cristobal de La Serna	Tajique
Don Fernando de Taos	Tierra Amarilla
Los Vigiles	Tomé
Manzano	Torreon
San Antonio de Las Huertas	

**Assistance with obtaining bonds, tort liability waiver coverage, and insurance – to 10 Land Grants**

Arroyo Hondo Arriba	Manzano
Cristóbal de la Serna	Santa Bárbara
Cubero	Santo Tomás Apóstol del Río de las Trampas
Los Vigiles	Tierra Amarilla
Lower Gallinas	Tomé

## New Mexico Land Grant Council FY25 Highlights

**Budgets and Quarterly Reporting and Financial Management – to 20 Land grants –** includes reconciliations of monthly expenditures, preparing budget adjustment requests, and gathering information for financial audits and preparing quarterly budget reports, QuickBooks accounting support

Abiquiú	San Antonio de Las Huertas
Anton Chico	San Joaquín del Río de Chama
Arroyo Hondo de Arriba	San Miguel del Bado
Chilili	Santa Bárbara
Cristobal de la Serna	Santo Domingo de Cundiyó
Cubero	Santo Tomas Apostol del Rio de las Trampas
Don Fernando de Taos	Tajique
Los Vigiles	Tierra Amarilla
Lower Gallinas	Tome,
Manzano	Torreón

**General Governance – to 21 Land Grants -** including elections, bylaws development/revisions, compliance with Open Meetings Act (OMA), Inspection of Public Records Act (IPRA) and Land Grant Statutes

Abiquiú	Los Vigiles
Anton Chico	Manzano
Cañón de Carnué	San Antonio de las Huertas
Cebolleta	San Joaquín del Río de Chama
Chilili	San Miguel del Bado
Cristóbal de la Serna	Santa Cruz de la Cañada
Cubero	Santo Tomás Apóstol de Río de las Trampas
Don Fernando de Taos	Tajique
Jacona	Tierra Amarilla
Las Vegas	Tomé
Lower Gallinas	Torreon

**Assistance with Property Acquisitions – to 7 Land Grants**

Arroyo Hondo Arriba	Manzano
Abiquiú	Tierra Amarilla
Chilili	Tomé
Cristobal de la Serna	

## **New Mexico Land Grant Council FY25 Highlights**

### **Historical Research – to 11 Land Grants – Oral Histories, Archival Research, Genealogy**

Arroyo Hondo Arriba  
Cañon de Carnué  
Cristobal de la Serna  
Don Fernando de Taos  
Los Vigiles  
Manzano

San Joaquin del Río de Chama  
San Miguel del Bado  
Santa Bárbara  
Santa Cruz de la Cañada  
Tierra Amarilla

Accomplished Digitization of 83 reel of micro-film from Spanish/Mexican Archives of New Mexico and Territorial Archives of New Mexico

### **Property Tax Exemptions – to 2 Land Grants**

San Antonio de Las Huertas  
Los Vigiles

### **FEMA Settlements – to 2 Land Grants**

Los Vigiles  
Lower Gallinas

### **Legal Services – to 7 Land Grants – including active litigation on 6 cases**

Arroyo Hondo Arriba  
Cristobal de la Serna  
Juan Bautista Baldés  
Manzano

San Antonio de las Huertas  
Tajique  
Tierra Amarilla

### **Surveying Services – to 3 Land Grants**

Arroyo Hondo Arriba  
Manzano  
Cristobal de la Serna

### **Sponsored 2 Youth Fly-Fishing Camps**

**Treaty Day** – Co-sponsor the annual event with New Mexico Merced Consejo and New Mexico Department of Justice.

## **New Mexico Land Grant Council FY25 Highlights**

**Liaison Services** between land grant-mercedes the following State and Federal agencies

- New Mexico Legislature – Land Grant Interim Committee
- Legislative Council Service
- Individual Legislators
- Office of the Governor
- Office of the State Auditor
- New Mexico Department of Finance and Administration (DFA) - Local Government Division (LGD) & Infrastructure Planning and Development Division (IPDD)
- New Mexico Department of Justice (NMDOJ)
- State Land Office (SLO)
- New Mexico Dept. of Indian Affairs
- New Mexico Environment Department
- New Mexico Finance Authority
- New Mexico Taxation and Revenue Department
- Department of Cultural Affairs (Art in Public Places Program)
- New Mexico Department of Game and Fish
- Community Governance Attorney Program (CGAP)
- New Mexico Congressional Delegation Offices
- Federal Emergency Management Agency (FEMA)
- United States Forest Service
- Bureau of Land Management
- USDA – Natural Resources Conservation Service

### **Policy Work –**

#### **State Level**

- Land Grant-Merced & Acequia Infrastructure Fund
- Exemption from NM Subdivision Act
- Changes to Community Governance Attorney Program
- Recognition of Santa Cruz de La Cañada Land Grant as a Poli Sub
- Changes to Land Grant-Merced Assistance Fund – raising distribution tier levels and removing reversion
- Property tax exemptions for land grant-merced common lands
- Participate in Office of the State Engineer regional water planning sessions
- Changes to State Audit Act Tier System Reporting
- Participate in Technical Assistance Provider workshops hosted by DFA-IPDD

#### **Federal Level**

- Traditional Use Cooperation and Coordination Act
- Cemetery Return Returns on USFS,
- Sen Reconciliation bill regarding potential Federal Land Disposals for Housing

**Land Grant-Merced Assistance Fund** – oversee the implementation of the Assistance Fund Distributions. See spreadsheet for Assistance Fund Distributions to date.

## Land Grant - Merced Assistance Fund To Date

Land Grant - Merced		FY23 - \$ 2 Million Available	FY24 - \$1.67 Million Available	FY25 - \$2.09 Million Available
1	Abiquiu	\$ 83,333	\$ 73,470	\$ -
2	Anton Chico	\$ 111,111	\$ 73,470	\$ 92,341
3	Arroyo Hondo Arriba	\$ -	\$ 97,960	\$ 123,121
4	Chililí	\$ 111,111	\$ 73,470	\$ 92,341
5	Cristobal de la Serna	\$ 111,111	\$ 97,960	\$ 123,121
6	Cubero	\$ 111,111	\$ 97,960	\$ 123,121
7	Don Fernando de Taos	\$ 111,111	\$ 97,960	\$ 123,121
8	Juan Bautista Baldés	\$ 111,111	\$ -	\$ -
9	Los Vigiles	\$ -	\$ 97,960	\$ 123,121
10	Lower Gallinas	\$ -	\$ 97,960	\$ 123,121
11	Manzano	\$ 111,111	\$ 97,960	\$ 123,121
12	San Antonio de Las Huertas	\$ 111,111	\$ 97,960	\$ 123,121
13	San Joaquín del Río de Chama	\$ 111,111	\$ 97,960	\$ 123,121
14	San Miguel Del Bado	\$ 111,111	\$ -	\$ 123,121
15	Santa Bárbara	\$ 111,111	\$ 97,960	\$ 123,121
16	Santo Domingo de Cundiyo	\$ 111,111	\$ -	\$ 123,121
17	Santo Tomás Apóstol del Río de Las Trampas	\$ 111,111	\$ 97,960	\$ 123,121
18	Tajique	\$ 111,111	\$ 73,470	\$ -
19	Tierra Amarilla	\$ 111,111	\$ 97,960	\$ 123,121
20	Tomé	\$ 111,111	\$ 97,960	\$ 123,121
21	Torreón	\$ 111,111	\$ -	\$ -
<b>Total Distributed</b>		<b>\$ 1,972,220</b>	<b>\$ 1,567,360</b>	<b>\$ 2,031,497</b>
Total Reverted		\$ 27,780	\$ 97,960	\$ 61,567



# **New Mexico Land Grant Council Fiscal Year 2027 Budget Request**

The general purposes of the Council are to establish a land grant support program to provide advice and assistance to land grants and to serve as a liaison between land grants and the federal, state and local governments (49-11-3 (A), NMSA 1978). In FY 2025 and FY 2026 the Council received a flat budget of \$626,900 from the Legislature with no increase since fiscal year 2024. For FY 2027 the Council is requesting a budget of \$1,200,000, which would represent a 91% increase from the FY 2026 funding level. The purpose of the increase is to allow the Council to expand the level of services it provides to land grants-mercedes in fulfillment of its statutory mission and provide better support to land grant-mercedes.

Currently there are 28 community land grants-mercedes that are political subdivisions of the State, spread across 12 counties in New Mexico. The Council is tasked with providing land grants-mercedes with support and assistance. Community land grant-merced boards of trustees are responsible for managing land grant common lands and community owned assets as well as for looking out for the health, safety and general welfare of their communities. In addition, boards of trustees are responsible for meeting all statutory requirements delegated to units of government in New Mexico. The Council currently provides technical assistance to land grant in the areas of governance capacity building, budgeting and reporting to DFA-LGD, financial management and reporting the State Auditor, expenditure of capital outlay, elections, land surveying, legal services, natural resources management, community and economic development and compliance with laws and regulations. The Council also provides support to youth conservation programing in land grant communities in the Spring and Summer.

In total, community land grant boards of trustees manage more that 250,000 acres of common land across the state, which often include the upper watersheds in many communities. They also manage and maintain community multipurpose centers, volunteer fire departments, community water and wastewater infrastructure. In addition, they provide programming for youth development and are engaged in affordable housing and community agricultural initiatives.

Increasing the Council's budget will ensure that the necessary staffing and professional service contracts are in place to continue to provide high-level assistance to community land grants-mercedes.

## FY 2027 Budget Request

<b>Budgeted Line Items</b>	
<b>DFA Admin Fee</b>	\$3,300
<b>Legal Service Contract</b>	\$60,000
<b>Publishing</b>	\$5,000
<b>In State Travel</b>	\$10,500
<b>Out of State Travel</b>	\$6,500
<b>UNM Inter-Governmental Services Agreement*</b>	\$1,114,700
Staff Salary & Fringe**	\$751,778
Personnel In State Travel	\$8,000
Personnel Out of State Travel	\$5,939
Office Supplies (General)	\$0
Computer Software	\$1,500
Computer Supplies	\$500
Non-Capital Equipment <\$5,001	\$22,000
Tagged Non-Capital Equipment (Computers)	\$7,500
Web design and maintenance	\$10,000
Surveyor Contract	\$30,000
Law Clinic	\$5,000
Copies, Printer Maintenance	\$1,800
Community & Youth Development	\$50,000
Facility Rental	\$30,000
Subscriptions	\$4,900
F&A	\$185,783
<b>Total Budgeted Expenditures</b>	<b>\$1,200,000</b>

\*All budget line items in white roll up into UNM Inter-Governmental Services Agreement.

<b>**Personnel Cost Breakdown</b>	
Program Director @ .9 FTE	\$ 94,876
Research Historian @.5 FTE	\$ 42,911
Unit administrator @ .25 FTE	\$ 15,821
Capital Outlay & Audit Compliance Specialist @ 1.0 FTE	\$ 67,832
Budget & Financial Management Specialist @1.0 FTE	\$ 77,496
Natural Resources Conservationist @ 1.0 FTE	\$ 65,000
Community & Economic Development Planner @ 1.0 FTE	\$ 65,000
Surveyor Entry Level 1.0 FTE	\$ 65,000
Attorney Entry Level 1.0 FTE (.5 FTE paid through CGAP)	\$ 32,500
Student @ \$17.00 per hour for 900 hours (.5)	\$ 11,250
Fringe	\$ 214,091
<b>Total</b>	<b>\$ 751,778</b>



## **FY 2027 Budget Justification**

### **DFA Administrative Fee - \$3,300**

**Purpose:** To provide Department of Finance and Administration Local Government Division an opportunity to recuperate costs associated with financial administration and oversight of the New Mexico Land Grant Council activities conducted by DFA-LGD in accordance with the Council being administratively attached to DFA.

**Benefit:** Administrative fees provides the Council with administrative support to handle indirect administrative overhead costs such as process financial expenditures.

**Deliverable:** Processing of per diem and mileage for Council members; Payments to third party contractors and vendors as requested by the Council.

### **Legal Services Contract - \$60,000**

**Purpose:** Provide legal support and assistance to land grants-mercedes and mentorship of Council's entry-level attorney.

**Benefit:** To provide legal services to land grants-mercedes necessary to properly utilize and protect the common lands of the land grant-merced. This includes issues relating to real property disputes, contracts and negotiations, legal research and advice, compliance with federal and state law, and policy formulation. Funds would be utilized to contract legal services for land grants-mercedes.

**Deliverable:** On-call legal services contract for support to the Council and land grants-mercedes as designated by the Council.

### **Publishing/Book Purchases - \$5,000**

**Purpose:** To publish/purchase books/materials for distribution to land grants-mercedes, elected officials, federal and state agencies and to the general public.

**Benefit:** Publication/purchase of books/materials that increase capacity of land grants-mercedes and provide information about land grants-mercedes to other relevant entities.

**Deliverables:** Publication/purchase of book/materials relating to land grants-mercedes during the fiscal year.

### **In-State Travel Mileage & Per Diem for Council - \$10,500**

**Purpose:** Provides funding for the Land Grant Council members to receive mileage and per diem for meetings.

**Benefit:** Funding will allow the Council to meet at least monthly in order set policy and provide direction to Council staff in the fulfillment of the Council's statutory requirements under 49-11-1 through 49-11-5, NMSA 1978. This includes:

- (1) facilitate the exchange of experience and advice among land grants;
- (2) serve as a liaison between land grants and federal, state and local agencies;
- (3) promote cooperation between land grants and, by consultation and advice, assist in the coordination of land grant programs;
- (4) provide board development opportunities and technical assistance to the governing boards of land grants;
- (5) provide short- and long-range planning assistance to land grants;
- (6) conduct training sessions for land grants on topics of interest, such as: (a) local, state and national zoning trends and concerns and other land - use issues; (b) state requirements for political subdivisions on such topics as open meetings, public records, procurement, risk management, tort claims and financial account ability; and conservation; (c) techniques of historical research; (d) grant writing; (e) economic development strategies; (f) rangeland management and water;
- (7) disseminate information to relevant federal, state and local agencies on land grant issues and activities and, when requested, on the status of individual land grants;
- (8) review state and federal policies, plans and legislation affecting land grants in New Mexico.

**Deliverable:** 12 regular meetings and any necessary special meetings of the New Mexico Land Grant Council.

#### **Out-of-State Travel & Per Diem for the Council - \$6,500**

**Purpose:** Provides funding for the Land Grant Council members to travel to Washington D.C. to meet with congressional offices, federal executive branch agencies and to provide testimony before congressional committees on issues and legislation pertaining to land grants-mercedes.

**Benefit:** Funding will allow the Council to meet its statutory mission, as found in §49-11-4-C-8, which is to develop and promote federal legislation for an appropriate congressional response to longstanding community land grant claims in New Mexico.

**Deliverable:** At least one trip to Washington D.C. during the fiscal year.

## University of New Mexico Intergovernmental Service Agreement - \$1,114,700

**Purpose:** Provide staffing and other administrative support to the New Mexico Land Grant Council.

**Benefit:** Allows the Council to fulfill its statutory mission through contracted services.

**Deliverables:** Details about specific deliverables will be broken down below by Intergovernmental Services Agreement budget line items.

### Staff Salary & Fringe - \$751,778

To provide staff positions to support the Council in fulfillment of its mission to provide a program of support to land grants-mercedes. The positions consist of: a director, a research historian/records custodian; community-based research/project specialist; budget and finance specialist; a conservator, a community development planner; surveyor, attorney, a part-time unit administrator and a graduate student intern. Several positions (program director, research historian, land grant community-based research/project specialist, and unit administrator) will be shared positions with the University of New Mexico Land Grant Merced Institute. Therefore, only a portion of the salary for these positions will be covered by the Council. Below are additional details about the positions, including amount needed for each position, purpose, benefit and deliverable for each. All staff will also provide general administrative support to the Land Grant Council as needed in the areas of drafting agendas, securing meeting locations, posting meeting notices, development of meeting minutes, coordinating activities with the Department of Finance and Administration (DFA), programmatic administration of Land Grant Support Fund, oversee and administer contracts awarded by the Council, develop correspondence on behalf of the Council and disseminate information to land grants and to other entities as needed.

#### A. Program Director (.9 FTE)- \$94,876

**Purpose:** The program director oversees day to day operations, supervises all Council employees and contractors, works on policy analysis and development of federal and state policies relating to land grants and represents the Council in meetings with state and federal agencies. Oversee legal services to land grants-mercedes, including in house support, coordination between legal services contractor and UNM School of Law Natural Resources Environmental Law Clinic. Oversee surveyor and prioritize surveying projects. The program manager also ensures that Council resources are fully utilized, and that the Council's mission is fulfilled.

**Benefit:** Provide oversight of day-to-day operations of the Council to ensure accomplishment of statutory mission; provide policy analysis, development and recommendations that will have positive impacts on land grants-mercedes; serve as main point of contact for Council with state and federal agencies; Ensure compliance with Intergovernmental Services Agreement terms and conditions.

**Deliverables:** Ensure completion of annual report to Governor and Legislature; ensure the proper expenditure of New Mexico Land Grant Council annual budget; ensure needed

services are being provided land grants-mercedes statewide; Ensure that state and federal policies affecting land grants are reviewed and that the Council provides official responses; Ensure that the Council and land grants-mercedes are represented at relevant meetings and during official government required processes; Ensure all administrative steps necessary at UNM are completed to allow for execution of all Intergovernmental Services Agreement objectives.

**B. Research Historian/Records Custodian (.5 FTE) - \$42,911.00**

**Purpose:** The research historian will oversee the New Mexico Land Grant Registry, conduct historical research on land grants as it pertains to policy analysis or legal services as well as provide direct support to land grants-mercedes with archiving their grant documentation as well as other areas of governance. The research historian will serve as the custodian of records for the Council and will be in charge of keeping minutes of the Council meetings. The research historian also represents the Council in meetings with state and federal agencies.

**Benefit:** Provide accurate record keeping for the New Mexico Land Grant Registry and New Mexico Land Grant Council. Provide historical research to support policy initiatives of the Council. Provide support to land grants-mercedes with historical research and archiving their records. Serves as a point of contact for Council with state and federal agencies.

**Deliverables:** Maintain and update the New Mexico Land Grant Registry records and issue letters of receipt to land grants-mercedes for documents received by the registry; completion of monthly New Mexico Land Grant Council meeting minutes in timely manner; Ensure compliance with the Inspection of Public Records Act; assist at least 2 land grants-mercedes with historical research or archiving services. Helps to ensure that state and federal policies affecting land grants are reviewed and that the Council provides official responses; Helps to ensure that the Council and land grants-mercedes are represented at relevant meetings and during official government required processes.

**C. Land Grant Community Based Research/Project Specialist (.8 FTE) - \$67,832**

**Purpose:** To coordinate technical assistance to land grants with: completion of ICIP's; expenditure of capital outlay; completion of capital outlay project and annual financial reporting.

**Benefit:** To help land grants more effectively and efficiently plan, complete and report on capital projects and annual Audit Act requirements.

**Deliverables:** Provide assistance to at least: 15 land grants with completion of ICIPs; 5 land grants with expenditure of Capital Outlay appropriations and reporting; 15 land grants with financial reporting to Office of the State Auditor.

**D. Land Grant Budget and Finance Specialist (1.0 FTE) - \$77,496**

**Purpose:** To provide assistance to land grants with financial management including budgeting and quarterly and annual reporting requirements.

**Benefit:** Ensure land grants comply with state budgeting and financial reporting requirements and have sound financial management procedures.

**Deliverables:** Provide assistance to at least: 15 land grants with completion of annual budgets, quarterly and annual budget reports.

**E. Conservationist (1.0 FTE) - \$65,000**

**Purpose:** To direct technical assistance to land grants with management of natural resources including: planning and implementation of projects, applying for and administering natural resources management funding and developing GIS mapping for land grants.

**Benefit:** To help land grants more effectively and efficiently manage their common lands and natural resources.

**Deliverables:** Provide assistance to at least: 5 land grants with natural resources management concerns and projects and develop GIS maps as needed for distribution to land grants and the general public.

**F. Community Development Planner (1.0 FTE) – \$65,000**

**Purpose:** To provide comprehensive and community and economic development planning and implementation services to land grants-merced.

**Benefit:** To help land grants develop comprehensive planning and zoning and implement community and economic development projects that will benefit the local community and region.

**Deliverables:** Provide comprehensive planning and community and economic planning and development services to at least 5 land grants throughout the fiscal year.

**G. Entry-level Surveyor (1.0 FTE) - \$65,000**

**Purpose:** To provide professional land surveying services to land grants-merced.

**Benefit:** Since the original patent boundary surveys were completed of the exterior boundaries of land grants in the late 19<sup>th</sup> and early 20<sup>th</sup> centuries, few land grants have had the means to conduct boundary surveys for lands within the exterior boundaries. As a result, most surveys within the exterior boundaries have been conducted by private individuals and not the land grant-merced. The cost of land surveys and lack of available surveyors is still a factor prohibiting most land grants from being able to conduct surveys on the existing common lands. Having a survey on staff would not only allow land grants to have their lands surveyed but

would also provide them with the technical expertise to review and, if needed, challenge any surveys being conducted by private parties adjacent to their existing common land.

**Deliverables:** Provide professional land surveying services to at least 5 land grants-mercedes throughout the fiscal year.

#### **H. Entry-level Attorney (.5 FTE\*) - \$32,500**

**Purpose:** To provide legal services and assistance to land grants-mercedes.

**Benefit:** Most land grants-mercedes lack the budgetary capacity to obtain the legal services necessary to administer and protect the land grant and its assets. This includes issues relating to real property disputes, water rights, contracts and negotiations, legal research and advice, compliance with federal and state law, and policy formulation and bylaw development and amendment. In addition to legal issues at the individual land grant level, there are also higher-level issues that have the potential to affect numerous land grants.

**Deliverables:** Provide legal services to 5 land grants-mercedes throughout the fiscal year.

\*.5 FTE based on utilizing application to Community Governance Attorney Program to fund additional .5 FTE for two years, to fund the position at full-time status.

#### **I. Unit Administrator (.25 FTE)- \$15,213**

**Purpose:** The Administrative assist will provide administrative support to the Council and staff throughout the fiscal year.

**Benefit:** To assist with the processing of council related expenditures including payroll and equipment and supply purchases, etc.

**Deliverable:** Administrative support during the fiscal year

#### **J. Graduate Internship – \$8,100**

**Purpose:** To provide support for land grant youth development activities.

**Benefit:** To provide support to on-site land grant youth projects geared toward leadership development programing for youth.

**Deliverables:** Provide at support to at least 1 on-site land grant youth leadership program and coordinate youth YCC projects.

#### **K. Fringe Benefits - \$214,091**

**Purpose:** To cover employer portion of federal and state payroll salary deductions, employee health insurance and other employee benefits.

**Benefit:** Provide employee benefits as required by law.

**Deliverables:** Ensure compliance with federal and state deduction requirements.

### **Personnel Travel In-State – \$8,000**

**Purpose:** Travel throughout New Mexico to provide direct technical assistance to eligible community land grants and to attend meetings with state and federal agencies, legislative hearings and other land grant council related business.

**Benefit:** Ability for Council staff to provide direct assistance to land grants in their communities. Also provides Council staff the ability to attend land grant related meetings around the state.

**Deliverables:** Attend meetings of land grant boards of trustees; federal and state agency partners; attend meetings of the Legislative Land Grant Interim Committee and other legislative hearings; provide in the field direct assistance to at least 8 eligible community land grants; attend NM Land Grant Council meetings located outside of Albuquerque.

### **Out-of-State Travel – Personnel - \$5,939**

**Purpose:** Provides funding for the Land Grant Council staff to travel to Washington D.C. to meet with congressional offices, federal executive branch agencies and to provide testimony before congressional committees on issues and legislation pertaining to land grants-mercedes.

**Benefit:** Funding will allow the Council to meet its statutory mission, as found in §49-11-4-C-8, which is to develop and promote federal legislation for an appropriate congressional response to longstanding community land grant claims in New Mexico.

**Deliverable:** At least 1 trip to Washington D.C. during the fiscal year.

### **Computer software and supplies - \$1,500 & \$500**

**Purpose:** To purchase computer software, computer supplies relating to the conduct of Council business.

**Benefit:** Provide software and equipment necessary related to supporting the Council and land grants-mercedes throughout New Mexico.

**Deliverables:** Ability to conduct work by the Council staff.

### **Non-Capital Equipment - \$4,500**

**Purpose:** To purchase necessary office equipment.

**Benefit:** Provide necessary office equipment related to supporting the Council and land grants-mercedes throughout New Mexico.

**Deliverables:** Ability to conduct work by the Council staff.

### **Tagged Non-Capital Equipment (Computers) - \$7,500**

**Purpose:** To purchase computers.

**Benefit:** Provide computers for staff necessary to supporting the Council and land grants-mercedes throughout New Mexico.

**Deliverables:** Ability to conduct work by the Council staff.

### **Web Design and Maintenance - \$10,000**

**Purpose:** To procure website development services to modernize and update Land Grant Council Website.

**Benefit:** Provide interactive website available to the public for accessing resources and materials relating to land grant-mercedes.

**Deliverables:** Disseminate information to community land grants, federal and state agencies and the public.

### **Surveyor Contract - \$30,000.00**

**Purpose:** To provide professional surveying services to land grants-mercedes to properly locate boundaries of existing common lands to decrease illegal encroachments and to review surveys conducted by private parties within or adjacent to exterior boundaries of land grants-mercedes and provide supervision and mentorship to Council's entry-level surveyor.

**Benefit:** Since the original patent boundary surveys were completed of the exterior boundaries of land grants in the late 19<sup>th</sup> and early 20<sup>th</sup> centuries, few land grants have had the means to conduct boundary surveys for lands within the exterior boundaries. As a result, most surveys within the exterior boundaries have been conducted by private individuals, often to the detriment of the common lands.

**Deliverables:** Provide surveying services to at least 5 land grants throughout the fiscal year.

### **UNM Natural Resources and Environmental Law Clinic (NRELC) - \$5,000**

**Purpose:** To provide for legal assistance and litigation costs for land grants-mercedes receiving assistance from UNM Natural Resources and Environmental Law Clinic.



**Benefit:** Give land grants-mercedes access to legal services from UNM Law School students while providing law students an opportunity to practice law and learn about land grants-mercedes.

**Deliverables:** Cover the client and materials fee as well as litigation costs such as expert consultants and witnesses, court fees, professional services, for land grants-mercedes receiving services from the NRELC throughout the fiscal year.

### **Printing and Copy Maintenance - \$1,800**

**Purpose:** To maintain copy machine through a maintenance service contract.

**Benefit:** Allow for coping of materials related to conducting business of the Council and for providing land grants with copies of materials as requested.

**Deliverables:** In house production of small-scale materials produced by the Council for use in daily operations and distribution to land grants and the public. Provide copying services to at least 4 land grants-mercedes throughout the fiscal year.

### **Community & Youth Development Contracts - \$50,000**

**Purpose:** To provide funding for contracts relating to community and economic development, natural resource protection and management and youth development programing.

**Benefit:** Provide land grant-mercedes access to outside consultants and professional services providers relating to community and economic development projects, natural resources management and protection, and youth development programing.

**Deliverables:** Procure necessary contracts (at least two) during the fiscal year to provide support to land grant-mercedes with development of community and economic development, natural resource protection and youth development programing.

### **Facility Rental - \$30,000**

**Purpose:** Allows the Council to pay for rental of office space and for conference room for monthly Council meetings.

**Benefit:** Provides adequate office and meeting space for council staff and monthly meetings of the Council, and storage of Council records including the New Mexico Land Grant Registry.

**Deliverable:** One year of office rental space for staff and hold 12 regular monthly meetings of the Council as well as any necessary special meetings throughout FY 2027.

### **Subscriptions -\$4,900**

**Purpose:** Allows the Council to pay for annual online subscriptions Lexis+ legal research database.

**Benefit:** Provides access to online services to aid land grants relating to legal research.

**Deliverable:** One year subscription for Lexis+.

### **Facilities and Administration Fee to University of New Mexico -\$185,783**

**Purpose:** To allow the Council to enter into an agreement with the University of New Mexico for administrative and support services related to fulfilling the Council's mission. Approved F & A rate for contracts between the University of New Mexico and the Department of Finance and Administration is 20%.

**Benefit:** F & A provides the Council with general administrative support from UNM.

**Deliverable:** Hosting of Council website; administrative support for Council, staff and Council approved contracts; e-mail and internet access for Council and staff; general accounting and grants management services, purchasing and procurement services, access to legal services related to IGSA, payroll and human resources services for council staff.