



LESC Internship

Deadline to apply: May 1, 2023
For submission or questions contact:
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2023 Paid Summer LESL Internship Program

The Legislative Education Study Committee (LESC) examines a wide range of education issues, both fiscal and programmatic, that affect the achievement and well-being of prekindergarten, elementary, and secondary students, and also postsecondary students enrolled in teacher preparation programs in New Mexico. The LESL internship will provide students with professional work experience and a unique opportunity to interact with elected officials. Interns will learn more about the legislative process and current education issues, and will have the chance to work on research projects alongside LESL policy analysts.

Who is eligible?

All undergraduate and graduate students interested in the legislative process are welcome to apply, regardless of major or year in school. Consideration will also be given to students who graduated college within the last year. High school students in their junior or senior year are also welcome to apply.

When does the internship begin and end?

Internships will take place in-person for 6-8 weeks between June 1, 2023 and August 18, 2023. There is some flexibility to accommodate other obligations and time commitments interns may have, and the application will allow candidates to share their availability. If the suggested dates or length of internship are a concern, please reach out to discuss your specific situation.

Is this a paid internship?

The LESL is committed to both providing a meaningful work experience as well as compensating interns for their important contributions. Earnings will be determined based on hours worked, and finalists will receive additional information about the offered rate.

How do I apply?

The application requirements and checklist are provided below, can be found on the LESL website, or you can request a copy by emailing Bridget.Condon@nmlegis.gov.

2023 Paid Summer Legislative Education Study Committee Internship Program Application

Checklist of Application Materials:

Completed application questions (page 3 of this document) saved as a PDF.

- Title your PDF with your first and last name, and “2023LESCinternship.”
- Example: BridgetCondon2023LESCinternship

Copy of Unofficial Transcript.

- You can combine this as a PDF with your application or attach as a separate document. Be sure to title with your first and last name if attaching separately.
- Example: BridgetCondonUnofficialTranscript

Resume.

- You can combine this as a PDF with your application or attach as a separate document. Be sure to title with your first and last name if attaching separately.
- Example: BridgetCondonResume

Writing Sample.

- Provide a writing sample that is between 1-5 pages long. This can be a school paper or project that you have previously submitted and can cover any topic.
- You can combine this as a PDF with your application or attach as a separate document. Be sure to title with your first and last name if attaching separately.
- Example: BridgetCondonWritingSample

All application materials should be emailed to:

Bridget.Condon@nmlegis.gov

**Application details should be emailed no later than 11:59pm on
Monday, May 1, 2023.**



2023 Summer LESC Internship Application

Name:

Email Address:

Phone Number:

Mailing Address:

College/University:

Major & Year of Study:

Why are you interested in the LESC internship?

What days and times would you be available to work?

	Monday	Tuesday	Wednesday	Thursday	Friday
Availability Ex: 9am-3pm					

Traveling during the LESC Internship

Once a month, the LESC members meet to hear from community members, discuss education issues, and consider policies for the next legislative session. These committee meetings happen around the state and are a great opportunity to interact with lawmakers and see first-hand how policies are created. This meetings typically require 3-4 days of travel, with expenses covered and transportation provided by staff.

Please confirm that you would be able to travel with the LESC, and if you have any dates that you *cannot* travel, please list them here:

References

Provide the names, occupations, relationships, and phone numbers and/or emails of two references. We must be able to contact your references for your application to be considered complete.

Lastly, how did you hear about this internship?

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