

## NEW MEXICO LEGISLATIVE INTERNSHIP PROGRAM — 2011

The New Mexico Legislature invites applicants for up to two internship positions. Interns will be assigned to the Legislative Council Service, the Legislative Education Study Committee or the Legislative Finance Committee.

The purpose of the New Mexico Legislative Internship Program is to educate interested students about the state legislature and to provide practical experience in the day-to-day staff work for New Mexico's citizen-legislature. Interns will provide staff support to interim legislative committees that study various public policies. Work performed by interns may include legal and policy research, issues analyses, speechwriting, budget analysis and committee organization.

Each intern will receive a stipend of \$9,000, to be paid in biweekly installments, and will be reimbursed for expenses incurred while traveling with interim legislative committees. The internships are full time and will last from July 5 through December 30, 2011. An intern's work day will generally commence at 8:00 a.m. and end at 5:00 p.m.

All applicants must be full-time, degree-seeking undergraduate or graduate students at one of New Mexico's four-year post-secondary educational institutions: Eastern New Mexico University, New Mexico Highlands University, New Mexico Institute of Mining and Technology, New Mexico State University, University of New Mexico or Western New Mexico University. Students receiving degrees in 2011 are eligible for the program. It is anticipated that each institution will develop a cooperative education written agreement with an intern and will decide whether academic credit will be awarded for successful completion of the New Mexico Legislative Internship Program.

Applicants must submit a cover letter, or an essay of no more than 500 words, explaining why the applicant is seeking the internship; a résumé; and a transcript (an unofficial copy will suffice) of college courses. Failure to provide the requested documents will result in disqualification of an applicant.

Interested students should submit an application as soon as possible to their school's contact person:

Eastern New Mexico University

Dr. Sue Strickler  
(575) 562-2509  
sue.strickler@enmu.edu

New Mexico Highlands University

Ron Garcia  
(505) 454-3251  
garcia\_rs@nmhu.edu

New Mexico Institute of Mining and Technology	Chelsea Buffington (575) 835-5780 cbuffington@admin.nmt.edu
New Mexico State University	Ricardo Rel (575) 646-5909 rrel@nmsu.edu
University of New Mexico	Jenna Crabb (505) 277-2531 jennas@unm.edu
Western New Mexico University	Marie Leck (575) 538-6109 leckm@wnmu.edu

Interns will be responsible for making their own housing arrangements.

The Legislative Council Service is an equal opportunity employer. No applicant for the Legislative Internship Program shall be discriminated against on the basis of race, color, national origin, sex, sexual preference, age or handicap.

Thank you for your interest in the New Mexico Legislative Internship Program.