



Director

The **Legislative Finance Committee (LFC)** is recruiting to fill the **director** position. The director is the primary fiscal advisor for the Legislature, and is responsible for collaboratively building innovative budget-based solutions for key challenges facing New Mexico. The director is tasked with examining the governance, finances, operations, and performance of departments, agencies, institutions, and political subdivisions of New Mexico to ensure proper functioning. The director is also a leader in developing consensus in fiscal decision-making among members of both chambers and political parties in developing the budget.

The mission of the LFC is to provide the Legislature with objective fiscal and public policy analyses, recommendations, and oversight of state agencies to improve performance and ensure accountability through the effective allocation of resources for the benefit of all New Mexicans. The LFC is nonpartisan/bipartisan and bicameral composed of 16 legislative voting members. Political parties are proportionally represented on LFC based upon House and Senate members. The LFC maintains a permanent staff of fiscal analysts responsible for developing state agency budget recommendations and conducting policy analysis and oversight; economists who participate in the state's revenue estimating process; and program evaluators who develop, lead, and conduct independent program evaluations and special research studies.

The director is responsible for hiring senior managers for budget, evaluation, administration, and all staff. The director trains, manages and mentors staff at all levels to develop and improve analytical and communication skills, navigate the regular legislative sessions and the interim sessions, and achieve a standard of excellence. The director is responsible for staff work plan development along with timeliness, quality, and accuracy of all LFC publications, including the three-volume budget recommendations, post-session report, performance evaluations, agency progress reports, fiscal impact reports for legislation, and the General Appropriation Act.

The director works with the committee chair and vice chair to develop agendas for interim committee hearings. The director works with LFC staff to coordinate meeting logistics, schedule presenters, and provide appropriate high-quality reports for all agenda items. The director prepares a weekly report on key fiscal policy and agency issues for LFC members, alternates, and legislative leaders. The director, in consultation with committee leadership, responds to inquiries from the press and the public on behalf of the committee.

Desirable Qualifications

The director should have at least five (5) years of experience (preferably in New Mexico) in and have a deep understanding of government, public finance, program evaluation, management skills and leadership of strong and diverse teams, and state legislative experience. The director should have budgetary and tax policy development experience. Applicants must be able to demonstrate innovative decision making, have strong interpersonal and management skills, have strong analytic and writing skills and public speaking experience. It is preferred that applicants have an advanced degree in a relevant field and are bilingual.

Compensation and Reporting Relationship

The director serves at the pleasure of the committee. This position is exempt from civil service law and is non-partisan. Annual compensation will be negotiated based on experience and education. The director will also

receive a comprehensive benefits package available to all state employees.

Application Procedure

Persons interested in the LFC director position should submit the following information:

- 1) letter of interest specifically addressing the qualifications described in this announcement;
- 2) current resume; and a
- 3) list of four professional references.

Application package should be sent via email to:
Jeannae Leger, Legislative Finance Committee
Attention: LFC Director Application
325 Don Gaspar, Suite 101
Santa Fe, NM 87501
Jeannae.Leger@nmlegis.gov

Finalists will need to complete a background check.

Open until filled

The LFC is an equal opportunity employer. Staff appointments are made without regard to race, color, religion, sex, national origin, political affiliation, age, disability, or other non-merit factors and solely on the basis of fitness for the job.

Note: to ensure the integrity of this process applicants and references are instructed not to contact or lobby any legislative member of LFC throughout this process.