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LEGISLATIVE EDUCATION STUDY COMMITTEE

CRITERIA
FOR
COMMUNITY INPUT

Because the Legislative Education Study Committee (LESC) values the views and information provided by the public, the agenda of each meeting offers an opportunity for these constituents to address the committee. As with any other item on the agenda, however, the time available for community input must be limited. Therefore, to ensure that each interested party has the same opportunity for access to the committee and to ensure that the LESC receives concise information, the committee has adopted these procedures for the 2007 interim.

If you wish to address the LESC during the "Input" portion of the agenda, you must:

1. advise the Director prior to the meeting; or

2. complete the Input sign-in sheet that you will find on the document table in the meeting room, indicating your name, contact information, topic, and organization you represent, if applicable.

In either event, you must follow this procedure:

- address education issues only;
- avoid repeating points made by previous speakers;
- limit your prepared remarks to three minutes; and
- address the Chair initially and, when responding to questions from a committee member, address the Chair first and then the committee member.

Also, if you are one of several members of a group, please select a single spokesperson to speak on behalf of the group.

Finally, if you wish to present handouts to the LESC, you must:

- present all your information on a single sheet with one-inch margins (double-sided is OK);
- indicate the source of the information and your contact information; and
- provide this sheet, either by e-mail or copier-ready hard copy on white paper, to the LESC office at least five working days before the meeting so that it may be reviewed, approved, and copied.