

**RESERVE INDEPENDENT SCHOOLS  
DISTRICT EVALUATION PLAN  
2015-2016**

**TIMELINE:**

- **August 4, 2015**      Memorandum from Secretary of Education, Hanna Skandera explaining the New Mexico Assessment Inventory (NMAI and setting deadline for completion as **5:00 p.m., September 11, 2015.**
  
- **August 12, 2015**      Administrative staff (B. Green, Superintendent; C. Shellhorn, Principal; and J. Delgado, Assistant Principal) participated in webinar which provided more detail about the NMAI. Committee members named.
  
- **August 18, 2015**      First meeting of NMAI Committee: Gary Allison, Chair; Bill Green, Superintendent; Cindy Shellhorn, Principal; Jolene Delgado, Assistant Principal/District Test Coordinator; Tammy Richards, School Test Coordinator; and Teri Jameson, District Reading Coach. Assignments for gathering needed data were given.
  
- **August 25, 2015**      Second meeting of NMAI Committee: All Present. Further Discussion of workbook and data needed.
  
- **August 31, 2015**      Third meeting of NMAI Committee: All Present. Analyzing data in completed workbook. Discussion and recommendations made.

- **September 7, 2015** Fourth meeting of NMAI Committee: G. Allison, C. Shellhorn And J. Delgado present (as planned) to discuss development of actual Evaluation Plan.
- **September 9, 2015** District Evaluation Plan presented to Reserve School Board for approval.
- **September 10, 2015** District Evaluation Plan submitted to the New Mexico Public Education Department.

### **STEP 1: REFLECT AND PLAN**

NMAI Committee members were made up of six staff members. All members of the District's Administrative Leadership Team and Mr. Gary Allison and Mrs. Teri Jameson are members of committee. Mr. Allison was named as Chair of the committee because he is completing his administrative internship the school year and one of the criteria was for him to be involved in a data project. Mrs. Jameson was named a member of the team because she does all Dibels testing in the District.

All team members had access to the assessment data needed to complete the majority of the New Mexico Assessment Inventory Workbook (NMAI Workbook). The first meeting consisted of each committee member being given a folder with the following information:

- **Copy of original Memorandum from Secretary of Education dated August 4, 2015.**
- **Copy of New Mexico Assessment Inventory Facilitation Guide.**
- **Print out of the New Mexico Assessment Inventory Workbook spreadsheet.**
- **Copy of Glossary of Terms.**
- **New Mexico Statewide Assessment Program (NMSAP) Calendar Fall 2015**
- **NMSAP: Required Assessments**

Each committee member was then assigned which District assessments they would gather data for and then provide Mr. Allison with that data.

### **STEP 2: CONDUCT THE NMAI**

Mr. Allison compiled all of the assessment data provided to him from other committee members in to the NMAI Workbook spreadsheet.

Subsequent Committee meetings were then used to come to a consensus on how questions were to be answered on spreadsheet (i.e. whether an assessment was summative, formative or interim, etc.). How to accurately report the time each assessment takes was also discussed.

### **STEP 3: ANALYZE THE NMAI**

In analyzing the NMAI, the committee came to the conclusion that the interim assessments given to the Reserve Independent Schools' students are the most beneficial when it comes to utilizing assessment data to make informed, timely decisions on teaching needs and strategies in the classrooms.

These assessment, though time consuming, provide results in a timely manner. Administrative and instructional staff can make immediate decisions on what is working and not working in the classroom. Decisions can be made quickly on teaching strategies needed and possible flaws in curriculum, instruction, and scheduling that can then be corrected immediately.

Instructional staff has immediate access to assessment data which is used in weekly and monthly PLC meetings. Interim assessments allow administration to consistently monitor progress of students assigned to teachers on professional growth plans.

**STEP 4: MAKE DISTRICT RECOMMENDATIONS**

Assessment	Recommendation	Rationale	Authority	Timing of Recommendation	Action Steps
PARCC	<b>Eliminate</b>	When results of assessment take approx. 8 months to arrive, this is not an assessment that can be used effectively to make timely decisions that drive instruction. The amount of time that it takes to give this assessment is equivalent to 1 ½ weeks of instructional time (RISD is a 4 day week school).	RISD Superintendent RISD Board of Education*	2015-2016 school year	
Dibels, EOC's Discovery, STAR Reading/math	<b>Continue</b>	Results of these interim assessments is immediate, or within a couple of weeks. This allows for a timely review of data and decisions can be made accordingly.	RISD Superintendent RISD Board of Education*	2015-2016 school year	

\*Pending NMPED approval

**STEP 5: EVALUATE**

The Reserve Independent Schools is in the process of building a brand new elementary and high school with the completion date tentatively set for October 2016. These new schools will have updated technology wiring, hardware and software. With this new technology infrastructure, it will be important for the NMAI Committee to continue to meet and evaluate what new capabilities will be available regarding assessing our students.

Reserve Schools has already conducted one data review professional development for all high school students this school year. We have scheduled another review of all assessment data for K-12<sup>th</sup> grade teachers on Friday, September 25, 2015. The SWREC is conducting these data reviews for us.

RISD will continue to utilize all assessment data in making informed decisions that will benefit all students.

<b>Name of assessment</b>	PARCC	SBA	Dibels	STAR Reading/Math	NMAPA	NCSC
<b>Entity requiring assessment</b>	State Required, Federally Required	State Required, Federally Required, Local School Board	State Required, Local School Board Required	Local School Board Required	State Required, Local School Board Required	State Required, Federally required
<b>Grade(s) tested</b>	3,4,5,6,7,8,9,10,11	4, 7, 11	K, 1, 2, 3, 4, 5, 6	1, 2, 3, 4, 5, 6	Science 4, 7, 11, Social Studies 11	3, 4, 5, 6, 7, 8, 11
<b>Courses or subjects tested</b>	ELA, Math	Science	ELA	ELA, Math	Science, Social Studies	ELA, Math
<b>Type of assessment</b>	Summative Assessment	Summative Assessment	Interim Assessment	Interim Assessment	Summative Assessment	Summative Assessment
<b>Number of years assessment has been in place</b>	1	4	4	10	10	1
<b>Content standards assessment is aligned too</b>	CCSS ELA, CCSS Math	NM Science Standards	CCSS ELA	CCSS ELA, CCSS Math	CCSS ELA, CCSS Science	CCSS ELA, CCSS Math
<b>Intended purpose(s) of the assessment</b>	Measure student proficiency level of the tested standards	Measure student proficiency level of the tested standards	Measure student progress over the course of the year	Measure student progress over the course of the year	Measure student proficiency level of the tested standards	Measure student proficiency level of the tested standards
<b>Intended use(s) of the assessment</b>	Measure student progress toward grade level standards	Measure student progress toward grade level standards	Measure student progress toward grade level standards	Measure student progress toward grade level standards	Measure student progress toward EGBS standards	Measure student progress toward EGBS standards
<b>Users of assessment</b>	District staff and teachers	District staff and teachers	District staff and teachers	District staff and teachers	District staff and teachers	District staff and teachers
<b>Actual use of the assessment vs. intended purpose(s)</b>	Yes (district), Yes (teacher)	Yes (district), Yes (teacher)	Yes (district), Yes (teacher)	Yes (district), Yes (teacher)	Yes (district), Yes (teacher)	Yes (district), Yes (teacher)
<b>Test administration time</b>	3-5 approximately 11 hrs, 6-8 approximately 14.5 hrs, 9-10 approximately 11 hrs, 11 approximately 11 hrs, These are total hours for the 2 times the assessment is taken	3 hours	20 minutes per student which equals roughly 60 hours total for the year. Equivalent to 36 days.	3 hours a year per class, which equals to 12 hours total	3 students tested. 1 hour per assessment. 2 hours total per student, for a total of 6 hours.	3 students tested. 2 hour per assessment. 4 hours total per student, for a total of 8 hours.
<b>Testing window</b>	4/4-5/12/2015	3/7-3/25/2015	8/10-8/31/15, 1/11-1/29/16, 4/25-5/13/16	8/10-8/20/15, 1/4-1/14/16, 5/9-5/19/16	3/30-5/13/16	3/30-5/13/16
<b>Testing frequency</b>	2/year	1/year	3/year	3/year	1/year	1/year
<b>Time between administration and results to users</b>	Approximately 8 months	Approximately 4 months	Immediate	Immediate	Approximately 4 months	Approximately 8 months
<b>Annual cost (total cost as well as cost per student)</b>	\$3,231.00	\$558.00	\$420	\$387.00	\$260	\$260
<b>Funding source(s) - Please list all sources if paid out of multiple sources</b>	11000.1000.56118	11000.1000.56118	11000.1000.56113	24101.1000.56113	11000.1000.56118	

Bill Deon

RISD Superintendent

9-9-15

Date

Russell Long

RISD Board of Education President

9-9-15

Date