

**MINUTES
of the
FIRST MEETING
of the
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**May 31, 2005
Room 309, State Capitol**

The first meeting of the Information Technology (IT) Oversight Committee for the 2005 interim was called to order by Representative Debbie A. Rodella, chair, on May 31, 2005 at 10:05 a.m. in Room 309 of the State Capitol.

Present

Rep. Debbie A. Rodella, chair
Rep. Janice E. Arnold-Jones
Sen. Vernon D. Asbill
Sen. Linda M. Lopez
Sen. Richard C. Martinez
Rep. Luciano "Lucky" Varela
Rep. Richard D. Vigil

Absent

Sen. John Arthur Smith, vice chair
Sen. William H. Payne
Rep. Thomas C. Taylor

Advisory Members

Sen. Rod Adair
Rep. Ted Hobbs
Rep. Jeannette O. Wallace

Sen. Mark Boitano
Sen. Pete Campos
Rep. Richard P. Cheney
Sen. Carlos R. Cisneros
Rep. Justine Fox-Young
Sen. Phil A. Griego
Sen. Gerald Ortiz y Pino

Staff

Raul E. Burciaga
Ralph Vincent
Amy Chavez
Kathleen Dexter

Guests

The guest list is in the meeting file.

Copies of all handouts and written testimony are in the meeting file.

Work Plan and Meeting Schedule Development

Raul Burciaga presented a proposed work plan for the 2005 interim. Each of the five proposed meetings includes an update from the state chief information officer (CIO) and the chair of the IT Commission, as well as a project status update based on the Office of the CIO (OCIO) web site. Topics to be addressed during the interim include:

- security, including identity management, cybersecurity, privacy and homeland security;
- statewide projects, including SHARE, MAGNet, MAGPortal and email consolidation;
- individual agency IT initiatives, including web sites, user interface and demonstration projects;
- asset management;
- rural area infrastructure;
- the legislative information system; and
- potential legislation.

The committee agreed to the following tentative meeting schedule:

Thursday, June 30

Wednesday, July 27

Thursday, August 25 — joint meeting with the Los Alamos National Laboratory Oversight Committee, to be held in Los Alamos

Friday, September 23

Monday-Tuesday, October 24-25

A date to be determined during the week of December 5 — joint meeting with the Legislative Finance Committee (LFC)

In general discussion, committee members expressed concern that there is currently no CIO in the Office of Homeland Security, no completed homeland security plan and no baseline inventory of assets, and that there is widespread lack of compliance in state agencies.

Vicki Gottlieb, OCIO, stated that she will provide Mr. Burciaga with an update on the OCIO's homeland security and general security efforts prior to the committee's June meeting. David Goodrich, IT performance auditor for LFC, presented the committee with a quarterly IT project report showing various projects that are not on schedule, including those that are flagged for further review.

The following presentations for subsequent meetings were added to those included in the proposed work plan:

- status reports from each agency, including information on who is in charge of IT and IT consolidation within each agency;
- an update from the OCIO on all IT projects, not just those flagged for review;

- a status report from LFC on the core security project;
- revisions and improvements to laws concerning identity theft;
- a report from the Public Education Department on IT initiatives and on information exchange with the Higher Education Department, to be included in the joint meeting with LFC in December;
- a status report on wireless access within the capitol;
- an analysis included in the monthly CIO report on any failure to progress; and
- a status report on software licensing.

Mr. Burciaga will present the committee's proposed work plan, meeting schedule and budget to the New Mexico Legislative Council on June 29, 2005.

On motion duly made, seconded and adopted without objection, the committee adjourned at 11:25 a.m.