

**MINUTES  
of the  
SECOND MEETING  
of the  
INFORMATION TECHNOLOGY OVERSIGHT COMMITTEE**

**July 27, 2004  
Room 309, State Capitol  
Santa Fe**

The second meeting of the Information Technology (IT) Oversight Committee for the 2004 interim was called to order by Senator Richard C. Martinez, chair, on July 27, 2004 at 10:20 a.m. in Room 309 of the State Capitol.

**PRESENT**

Sen. Richard C. Martinez, chair  
Rep. Debbie A. Rodella, vice chair  
Rep. Janice E. Arnold-Jones  
Sen. Linda M. Lopez  
Rep. Rory J. Ogle  
Rep. Luciano "Lucky" Varela

**ABSENT**

Sen. Steve Komadina  
Sen. William H. Payne

**Advisory Members**

Sen. Rod Adair  
Rep. Ted Hobbs  
Rep. Jeannette O. Wallace

Sen. Mark Boitano

**Staff**

Raul E. Burciaga  
Ralph Vincent  
Kathleen Dexter

**Guests**

The guest list is in the meeting file.

Copies of all handouts and written testimony are in the meeting file.

**Tuesday, July 27**

The committee initially convened as a special subcommittee. When a sufficient number of voting members subsequently arrived to constitute a quorum, the minutes from the June 16, 2004 meeting were approved upon motion duly made, seconded and passed without objection.

**STATUS REPORT BY THE CHIEF INFORMATION OFFICER**

Moira Gerety, chief information officer (CIO), gave an update on work in progress at the Office of the CIO (OCIO). The OCIO's major efforts include working with the IT Commission (ITC) on strategic planning, architecture, project oversight and resource management, as well as providing general support to the commission; providing oversight for IT initiatives in all state agencies; and overseeing implementation of the governor's IT agenda. On questioning from the committee, Ms. Gerety reported that:

- an IT asset inventory will be complete by the end of August;
- the OCIO's role is oversight, not implementation;
- the Department of Finance and Administration (DFA) has a savings capture plan for pulling IT funds appropriated to various agencies and redirecting them to the general fund;
- de facto standards are used as a way to prioritize IT projects and address the most pressing issues first;
- the OCIO does not impose state standards on agency IT purchases made with federal money when the funding specifies a certain platform; and
- recent virus attacks were handled effectively by the message labs filter, and the General Services Department (GSD) server was not affected.

#### **STATUS REPORT BY THE CHAIR OF THE ITC**

Carroll Cagle, newly elected chair of the ITC, gave some background on himself and his work in public-private endeavors, and stated that one of the main tasks in the consolidation process is to move the state away from agency fiefdoms and into an integrated system. One step will be to introduce project management throughout the consolidation, as is common in the private sector. Herb Pitts, vice chair of the ITC, stressed the importance of communication throughout the consolidation process, not only among state entities but also to the general public. Questions from committee members focused on possible overlap in duties and authority between the OCIO and the ITC. While Mr. Cagle described the role of the ITC as being similar to a corporate board of directors concerned with broad policy issues, he acknowledged a certain amount of overlap between the ITC, the OCIO, the CIO and committees concerned with IT.

Representative Varela requested an attendance list of all ITC members for all meetings during the past year and a work plan for each OCIO employee, both to be provided by the CIO.

#### **REPORT ON THE STATE IT CONSOLIDATION PLAN**

Marcia Martinez, IT consolidation project director, gave an update on phases completed and those under way since the project received approval in April. She explained the hierarchy established across agencies for the project and noted that five of seven core technical domain team leaders have been named. In addition, Ms. Martinez presented an inventory of consolidation resources and an accounting of project budget and expenditures to date. Questions and discussion following her presentation concerned the need for the DFA to validate the savings projected from consolidation and to establish a process for reappropriating those funds.

#### **REPORT ON THE SHARE PROJECT**

Anthony Armijo, director of the Financial Control Division of the DFA, gave an update on the statewide human resource, accounting and management system (SHARE) project, which will integrate and standardize human resource and accounting systems across state agencies. He presented a draft procurement management plan for the project, which included a detailed blueprint and master index for all components of the final software package based initially on a framework from the 97 government best practices standards and expanded by the SHARE project team to meet specific agency needs. Mr. Armijo stated that the \$20 million appropriated to the SHARE project is significantly less than that being spent by other states for similar software integration efforts and noted that the current SHARE blueprint will have to be condensed to stay within budget. General discussion among committee members centered on concerns that end users be involved in the design process early; that due diligence be taken without delaying project completion; and that while both the human resource and the accounting components of the state's current system are obsolete, the human resource component is more critical and should be upgraded separately.

#### **REPORT ON THE MAGNET PROJECT**

Jody Blest, MAGnet project manager, and John Martinez, communications director for the GSD, gave a historical overview and status report on MAGnet. The project, which establishes a statewide intranet for use by state agencies, is 100 percent complete in Carlsbad and approximately 70 percent complete in other urban areas of the state. Savings realized from the data circuit conversion phase of the project total approximately \$650,000 to date, and Ms. Blest anticipates greater savings in 2005 and 2006 as the network is optimized and extended. On questioning from the committee, she explained that previous appropriations to MAGnet have gone through the OCIO and that future appropriations will go through the DFA.

Representative Rodella requested a list of cities included in the installation contract held by Oso Grande Technologies, to be provided by Ms. Blest.

#### **REPORT ON THE MAGPORTAL PROJECT**

Noemi De Bodisco, CIO for the Taxation and Revenue Department (TRD), gave an update on the state's efforts to provide a single online site for accessing state services and information, known as MAGPortal. After the project was initiated in the OCIO during the previous administration, the TRD was named as the lead project agency beginning in FY05 and will work in conjunction with the GSD. Ms. De Bodisco listed the main points for consideration as the project continues, including the need to establish a stable project funding mechanism; questions regarding what data to make available to whom; the security of data and of the state IT system; and decoupling constituent services from constituent data. Discussion among committee members concerned ways to offset costs, including charging access or convenience fees, and the need for public hearings prior to any policy or legislative changes that would make personal data available to third party commercial entities.

On motion duly made, seconded and passed without objection, the committee adjourned at 3:20 p.m.

**APPENDIX**  
**Update of Ongoing IT Issues**

Asked of the CIO:

What is the status of the inventory of IT assets?

Response:

The inventory will be complete by the end of August.