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RELATING TO PUBLIC RECORDS; REORGANIZING CERTAIN PROVISIONS
RELATED TO THE INSPECTION OF PUBLIC RECORDS AND RECORDING;
PROVIDING FOR THE PROTECTION OF CERTAIN PERSONAL IDENTIFYING
INFORMATION; UPDATING AND CLARIFYING RECORDING PROCEDURES AND
FEES; PROVIDING PROCEDURES FOR THE INSPECTION OF PUBLIC
RECORDS IN THE OFFICE OF THE COUNTY CLERK; ELIMINATING A
PENALTY PROVISION; AMENDING, REPEALING AND ENACTING SECTIONS
OF THE NMSA 1978.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF NEW MEXICO:

SECTION 1. Section 4-40-5 NMSA 1978 (being Laws 1876, Chapter 1, Section 30, as amended) is amended to read:

"4-40-5. COUNTY CLERK--DUTY REGARDING ACCOUNTS.--It shall be the duty of the county clerk to designate upon every account, which shall be audited and approved and allowed by the board of county commissioners, the amount so allowed."

SECTION 2. Section 14-2-1 NMSA 1978 (being Laws 1947, Chapter 130, Section 1, as amended) is amended to read:

"14-2-1. RIGHT TO INSPECT PUBLIC RECORDS--EXCEPTIONS.--

A. Every person has a right to inspect public records of this state except:

(1) records pertaining to physical or mental examinations and medical treatment of persons confined to an institution;

1	(2) letters of reference concerning	
2	employment, licensing or permits;	
3	(3) letters or memoranda that are matters o	
4	opinion in personnel files or students' cumulative files;	
5	(4) law enforcement records that reveal	
6	confidential sources, methods, information or individuals	
7	accused but not charged with a crime. Law enforcement	
8	records include evidence in any form received or compiled in	
9	connection with a criminal investigation or prosecution by a	
10	law enforcement or prosecuting agency, including inactive	
11	matters or closed investigations to the extent that they	
12	contain the information listed in this paragraph;	
13	(5) as provided by the Confidential	
14	Materials Act;	
15	(6) trade secrets, attorney-client	
16	privileged information and long-range or strategic business	
17	plans of public hospitals discussed in a properly closed	
18	meeting;	
19	(7) tactical response plans or procedures	
20	prepared for or by the state or a political subdivision of	
21	the state, the publication of which could reveal specific	
22	vulnerabilities, risk assessments or tactical emergency	
23	security procedures that could be used to facilitate the	
24	planning or execution of a terrorist attack; and	

(8) as otherwise provided by law.

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are matters of

1	B. Protected personal identifier information		
2	contained in public records may be redacted by a public body		
3	before inspection or copying of a record. The presence of		
4	protected personal identifier information on a record does		
5	not exempt the record from inspection. Unredacted records		
6	that contain protected personal identifier information shall		
7	not be made available on publicly accessible web sites		
8	operated by or managed on behalf of a public body."		
9	SECTION 3. Section 14-2-6 NMSA 1978 (being Laws 1993,		
10	Chapter 258, Section 3) is amended to read:		
11	"14-2-6. DEFINITIONSAs used in the Inspection of		
12	Public Records Act:		
13	A. "custodian" means any person responsible for		
14	the maintenance, care or keeping of a public body's public		
15	records, regardless of whether the records are in that		
16	person's actual physical custody and control;		
17	B. "inspect" means to review all public records		
18	that are not excluded in Section 14-2-1 NMSA 1978;		
19	C. "person" means any individual, corporation,		
20	partnership, firm, association or entity;		
21	D. "protected personal identifier information"		
22	means:		
23	(1) all but the last four digits of a:		
24	(a) taxpayer identification number;		
25	(b) financial account number; or		

1	(c) driver's license number;			
2	(2) all but the year of a person's date of			
3	birth; and			
4	(3) a social security number;			
5	E. "public body" means the executive, legislative			
6	and judicial branches of state and local governments and all			
7	advisory boards, commissions, committees, agencies or			
8	entities created by the constitution or any branch of			
9	government that receives any public funding, including			
10	political subdivisions, special taxing districts, school			
11	districts and institutions of higher education; and			
12	F. "public records" means all documents, papers,			
13	letters, books, maps, tapes, photographs, recordings and			
14	other materials, regardless of physical form or			
15	characteristics, that are used, created, received, maintained			
16	or held by or on behalf of any public body and relate to			
17	public business, whether or not the records are required by			
18	law to be created or maintained."			
19	SECTION 4. Section 14-8-1 NMSA 1978 (being Laws			
20	1855-1856, Chapter 18, Section 1, as amended) is amended to			
21	read:			
22	"14-8-1. COUNTY CLERKS TO BE RECORDERSThe county			
23	clerks of the different counties of this state shall be			
24	ex officio recorders in their respective counties."			
25	SECTION 5. Section 14-8-2 NMSA 1978 (being Laws SB 369			

1	1855-1856, Section 2, as amended) is amended to read:			
2	"14-8-2. COUNTY CLERKDUTY AS RECORDERIt is the			
3	duty of the county clerk to maintain permanently all			
4	documents that by law should be recorded."			
5	SECTION 6. Section 14-8-3 NMSA 1978 (being Laws 1963,			
6	Chapter 52, Section 1) is amended to read:			
7	"14-8-3. RECORDING BOOKSWhen used in Chapter 14,			
8	Articles 1 through 5 and 8 through 10 NMSA 1978, "book"			
9	includes microfilm and digitized documents."			
10	SECTION 7. Section 14-8-4 NMSA 1978 (being Laws 1901,			
11	Chapter 62, Section 18, as amended) is amended to read:			
12	"14-8-4. ACKNOWLEDGMENT NECESSARY FOR RECORDING			
13	EXCEPTIONS			
14	A. Any instrument of writing duly acknowledged may			
15	be filed and recorded. Any instrument of writing not duly			
16	acknowledged may not be filed and recorded or considered of			
17	record, though so entered.			
18	B. For purposes of this section, "acknowledged"			
19	means notarized by a person empowered to perform notarial			
20	acts pursuant to the Notary Public Act or the Uniform Law on			
21	Notarial Acts.			
22	C. Notwithstanding Subsection A of this section,			
23	the following documents need not be acknowledged but may be			
24	filed and recorded:			
25	(1) court-certified copies of a court order, SB 369			

Page 5

E. Instruments acknowledged on behalf of a corporation need not have the corporation's seal affixed thereto in order to be filed and recorded."

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SECTION 8. Section 14-8-6 NMSA 1978 (being Laws 1855-1856, Chapter 18, Section 3, as amended) is amended to

read:

"14-8-6. COUNTY CLERKS--TO ENDORSE AND RECORD LAND
TITLES--NOTICE.--When any land title or other document is
delivered to the county clerk to be recorded, it is the
clerk's duty to endorse immediately on that document or other
paper the day, month and year in which the clerk received it,
and the clerk shall record it in the book of record as soon
as possible. The documents, from the date on which they were
delivered to the county clerk, shall be considered as
recorded, and this shall be sufficient notice to the public
of the contents thereof."

SECTION 9. Section 14-8-7 NMSA 1978 (being Laws 1923, Chapter 114, Section 1) is amended to read:

"14-8-7. STANDARDS--DURABILITY REQUIREMENTS.--It is the duty of county clerks in this state in recording all instruments of writing that by law they are required to record to do so by a method that ensures permanency and durability. The county clerk of each county in the state shall provide, at the expense of the clerk's respective county, such books or technology as may be necessary and suitable in which to record notices, affidavits and other documents."

SECTION 10. Section 14-8-9 NMSA 1978 (being Laws 1855-1856, Chapter 18, Section 4, as amended) is amended to read:

SECURITY OF BOOKS OF RECORD--DELIVERY TO

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established in each county.

- Expenditures from the county clerk recording and filing fund shall be determined annually by the county clerk and approved by the board of county commissioners.
- Expenditures from the county clerk recording C. and filing fund may be expended only:

1	(1) to rent, purchase, lease or		
2	lease-purchase recording equipment and for supplies, training		
3	and maintenance for such equipment;		
4	(2) to rent, purchase, lease or		
5	lease-purchase equipment associated with all regular duties		
6	in the county clerk's office and for supplies, training and		
7	maintenance for such equipment;		
8	(3) to rent, purchase, lease or		
9	lease-purchase vehicles associated with all regular duties in		
10	the county clerk's office and for supplies, training and		
11	maintenance for such vehicles, provided that the county clerk		
12	shall report annually to the board of county commissioners		
13	the usage, mileage and necessity of any vehicle acquired		
14	pursuant to this paragraph;		
15	(4) for technical assistance or for training		
16	associated with all regular duties of the county clerk's		
17	office; or		
18	(5) for staff travel associated with all		
19	regular duties of the county clerk's office pursuant to the		
20	Per Diem and Mileage Act."		
21	SECTION 13. Section 14-8-14 NMSA 1978 (being Laws		
22	1886-1887, Chapter 10, Section 6, as amended) is amended to		
23	read:		
24	"14-8-14. SEARCHING RECORDSREPRODUCTION OF		

RECORDS--FEES.--

1	A. Records maintained in the office of the county		
2	clerk are available to be searched without charge during		
3	regular business hours.		
4	B. County clerks:		
5	(1) may charge reasonable fees for		
6	conducting searches and for reproducing or permitting		
7	reproduction of their records as well as for certifying		
8	documents;		
9	(2) shall not charge fees in excess of one		
10	dollar (\$1.00) per page for documents eleven inches by		
11	seventeen inches in size or smaller;		
12	(3) may require advance payment of fees		
13	before making copies of public records;		
14	(4) shall not charge a fee for the cost of		
15	determining whether any public record is subject to		
16	disclosure; and		
17	(5) shall provide a receipt, upon request.		
18	C. County clerks shall establish reasonable fees		
19	for conducting searches and for reproducing or copying		
20	records maintained at the office of the county clerk."		
21	SECTION 14. Section 14-8-15 NMSA 1978 (being Laws 1901,		
22	Chapter 62, Section 19, as amended) is amended to read:		
23	"14-8-15. PAYMENT OF FEESDISPOSITION		
24	A. No county clerk shall receive any instrument of		
25	writing for filing or record unless the fees for such filing	SB 369 Page 10	

- C. If a document being filed or recorded contains more than ten entries to the county recording index, the county clerk shall collect an additional fee of twenty-five dollars (\$25.00) for each additional block of ten or fewer entries to the county recording index from the document.
- D. To the extent documents described in Section 14-8-13 NMSA 1978 are filed or recorded in the office of the county clerk, the documents shall be received pursuant to the fees described in this section.
- E. For each fee of twenty-five dollars (\$25.00) collected by the county clerk pursuant to this section, eighteen dollars (\$18.00) shall be deposited in the county general fund and seven dollars (\$7.00) shall be deposited in the county clerk recording and filing fund."
- SECTION 15. Section 14-8-16 NMSA 1978 (being Laws 1973, Chapter 258, Section 150, as amended) is amended to read:
- "14-8-16. FILINGS OF LEGAL DESCRIPTIONS AND PLATS OF REAL PROPERTY AUTHORIZED--RECORDING.--
- A. A person owning real property that is subject to property taxation under the Property Tax Code may file for $SB\ 369$ Page 11

record in the office of the county clerk of the county where the real property is located a legal description or a plat of the real property. The legal description or plat shall be acknowledged and shall be certified by a professional surveyor licensed in the state.

- B. The United States, the state or its political subdivisions and any agency, department or instrumentality of the United States, the state or its political subdivisions may file for record in the office of the county clerk of the county where the real property is located a legal description or a plat of real property. The legal description or plat shall be acknowledged and shall be certified by a professional surveyor licensed in the state and shall show the governmental agency, department or political subdivision under whose supervision and direction the description or plat was prepared.
- C. The county clerk shall number descriptions filed under this section consecutively and shall number plats filed under this section consecutively. Immediately upon receiving a description or plat for filing, the county clerk shall note on the instrument the filing number, the date and the time of filing and shall make proper entries in the reception book and in the index to general real estate records.
 - D. The county clerk shall record all descriptions

1	and plats in the same manner as other similar instruments	
2	affecting real property are recorded. The county clerk shall	
3	charge a fee as provided for in Section 14-8-15 NMSA 1978 for	
4	recording documents in the office of the county clerk.	
5	E. If the county clerk has the appropriate	
6	technology, the clerk shall record the plat electronically,	
7	return the original to the person who submitted the plat and	
8	forward an electronic copy to the county assessor.	
9	Otherwise, all plats to be recorded shall be filed in	
10	duplicate with the county clerk. One copy shall be recorded	
11	by the county clerk, and one copy shall be delivered by the	
12	county clerk to the county assessor."	
13	SECTION 16. Section 14-8-17 NMSA 1978 (being Laws 1921,	
14	Chapter 61, Section 1, as amended) is amended to read:	
15	"14-8-17. DOCUMENTS RECORDED WITHOUT COSTThe county	
16	clerk shall record free of charge:	
17	A. oaths of public office made pursuant to Article	
18	20, Section 1 of the constitution of New Mexico;	
19	B. the discharge papers of any person who was	
20	accepted for service and served in the armed forces of the	
21	United States for thirty days or more;	
22	C. tax delinquency lists filed by the county	
23	treasurer pursuant to Section 7-38-61 NMSA 1978;	
24	D. notices and warrants issued by the secretary of	
25	workforce solutions for defaults on payments to the	

SB 369

Page 13

or decree from which the duty of child support arose;

the current names and years of birth of

SB 369 Page 14

(3)

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(4) each party's last known address, unless ordered otherwise in the judgment, order or decree from which the duty of child support arose.

- C. The notice shall be executed and acknowledged in the same manner as a grant of land is executed and acknowledged.
- D. A copy of the recorded notice shall be sent to the obligor spouse at the obligor's last known address."
- SECTION 18. Section 45-3-1205 NMSA 1978 (being Laws 1985, Chapter 12, Section 1 and Laws 1985, Chapter 132, Section 1) is amended to read:
- "45-3-1205. SMALL ESTATES--TRANSFER OF TITLE TO HOMESTEAD TO SURVIVING SPOUSE BY AFFIDAVIT.--
- A. Where a husband and wife own a homestead as community property and when either the husband or wife dies intestate or dies testate and by the husband's or wife's will devises the husband's or wife's interest in the homestead to the surviving spouse, the homestead passes to the survivor and no probate or administration is necessary.
- B. Six months after the death of a decedent, the surviving spouse may record with the county clerk in the county in which the homestead is located an affidavit describing the real property and stating that:
 - (1) six months have elapsed since the death

1	of the decedent as shown on the death certificate;		
2	(2) the affiant and the decedent were at the		
3	time of the death of the decedent married and owned the		
4	homestead as community property;		
5	(3) a copy of the deed with a legal		
6	description of the homestead is attached to the affidavit;		
7	(4) but for the homestead, the decedent's		
8	estate need not be subject to any judicial probate proceeding		
9	either in district court or probate court;		
10	(5) no application or petition for		
11	appointment of a personal representative or for admittance of		
12	a will to probate is pending or has been granted in any		
13	jurisdiction;		
14	(6) funeral expenses, expenses of last		
15	illness and all unsecured debts of the decedent have been		
16	paid;		
17	(7) the affiant is the surviving spouse of		
18	the decedent and is entitled to title to the homestead by		
19	intestate succession as provided in Section 45-2-102 NMSA		
20	1978 or by devise under a valid last will of the decedent,		
21	the original of which is attached to the affidavit;		
22	(8) no other person has a right to the		
23	interest of the decedent in the described property;		
24	(9) no federal or state tax is due on the		
25	decedent's estate; and		

(10) the affiant affirms that all statements in the affidavit are true and correct and further acknowledges that any false statement may subject the person

to penalties relating to perjury and subornation of perjury.

C. As used in this section, "homestead" means the principal place of residence of the decedent or surviving spouse or the last principal place of residence if neither the decedent nor the surviving spouse is residing in that residence because of illness or incapacitation and that consists of one or more dwellings together with appurtenant structures, the land underlying both the dwellings and the appurtenant structures and a quantity of land reasonably necessary for parking and other uses that facilitates the use of the dwellings and appurtenant structures, and provided the full value of this property as assessed for property taxation purposes does not exceed five hundred thousand dollars (\$500,000)."

SECTION 19. Section 48-2-8 NMSA 1978 (being Laws 1880, Chapter 16, Section 8, as amended) is amended to read:

"48-2-8. RECORDING OF LIENS--INDEXING--FEES.--The county clerk shall make a record of a claim that shall be indexed as deeds and other conveyances are required by law to be indexed and for which the county clerk may receive the same fees as are allowed by law for recording deeds and other instruments. Any claim, the form of which complies with the

requirements of Chapter 48, Article 2 NMSA 1978, shall be entitled to be filed of record."

SECTION 20. Section 61-23-28.2 NMSA 1978 (being Laws 1999, Chapter 259, Section 34) is amended to read:

"61-23-28.2. SURVEYING--RECORD OF SURVEY.--

A. For those surveys that do not create a division of land but only show existing tracts of record, except in the instance of remonumentation as specified in the board's minimum standards for boundary surveys, within sixty calendar days of the completion of the survey, a professional surveyor shall cause to be recorded at the office of the county clerk a survey entitled "boundary survey" that shall:

- (1) contain a printed certification of the professional surveyor stating that "this is a boundary survey of an existing tract", or existing tracts, if appropriate, and that "it is not a land division or subdivision as defined in the New Mexico Subdivision Act";
- (2) identify all tracts by the uniform parcel code designation or other designation established by the county assessor, if applicable;
- (3) meet the minimum standards for surveying in New Mexico as established by the board; and
- (4) not exceed a size of eighteen inches by twenty-four inches and be at least eight and one-half inches by eleven inches.

C. For those surveys that do create a division of land, the survey shall be completed in conformity with the board's minimum standards and in conformity with the New Mexico Subdivision Act and any applicable local subdivision ordinances. Filing procedures shall be prescribed in the board's minimum standards. The record of survey required to be filed and recorded pursuant to this subsection shall be recorded at the office of the county clerk within sixty calendar days after completion of the survey or approval by the governing authority."

SECTION 21. A new section of Chapter 14, Article 8 NMSA 1978 is enacted to read:

"PUBLIC RECORDS--INSPECTION--EXCEPTIONS.--

- A. Except as provided in this section, all documents filed and recorded in the office of the county clerk are public records, subject to disclosure pursuant to the Inspection of Public Records Act.
- B. The county clerk shall publicly post in the office of the county clerk and on the county's web page a notice that documents recorded in the office of the county clerk are public records, subject to inspection and disclosure.
 - C. Before digitizing or purchasing of documents by SB 369 Page 19

- D. Documents containing health information that relates to and identifies specific individuals as patients are exempt as a public record pursuant to Section 14-6-1 NMSA 1978.
- E. Discharge papers of a veteran of the armed forces of the United States recorded in the office of the county clerk shall be segregated from public records in the office of the county clerk. Discharge papers recorded before July 1, 2005 that have been commingled with public records and that remain unsegregated are available for inspection in the office of the county clerk but shall not be copied, digitized or purchased by any third party, except by those persons authorized in this section. As the technology becomes available, county clerks shall segregate commingled discharge papers from the public records in the office of the county clerk. Discharge papers recorded in the office of the county clerk are available only to:
 - (1) the veteran who filed the papers;
 - (2) the veteran's next of kin;
- (3) the deceased veteran's properly appointed personal representative or executor;
 - (4) a person holding the veteran's general

power of attorney; or

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(5) a person designated by the veteran in an acknowledged statement to receive the records.

F. Death certificates that have been recorded in the office of the county clerk may be inspected, but shall not be copied, digitized or purchased by any third party unless fifty years have elapsed after the date of death and the cause of death and any other medical information contained on the death certificate is redacted, in addition to redaction of protected personal identifier information. Death certificates and other vital records recorded in the office of the county clerk are exempt from the restrictions contained in Subsection A of Section 24-14-27 NMSA 1978. act of recording a death certificate in the office of the county clerk is considered a convenience; provided that no person shall be required to record a death certificate in the office of the county clerk to effect change of title or interest in property."

SECTION 22. A new section of Chapter 14, Article 8 NMSA 1978 is enacted to read:

"PAYMENT OF FEES--IN-PERSON FILINGS--DISPOSITION.--

A. Notwithstanding the provisions of Subsection B of Section 14-8-15 NMSA 1978, if a document being filed or recorded contains fewer than ten entries to the county recording index and is filed or recorded in person in the

office of the county clerk by one of the interested persons named on the document, the county clerk shall collect a fee of ten dollars (\$10.00).

B. For each fee of ten dollars (\$10.00) collected by the county clerk pursuant to this section, three dollars (\$3.00) shall be deposited in the county general fund and seven dollars (\$7.00) shall be deposited in the county clerk recording and filing fund."

SECTION 23. A new section of Chapter 21, Article 1 NMSA 1978 is enacted to read:

"STATE INSTITUTIONS OF HIGHER EDUCATION--PRESIDENTIAL SEARCHES.--

A. Public records containing the identity of or identifying information relating to an applicant or nominee for the position of president of a public institution of higher education are exempt from inspection under the Inspection of Public Records Act.

B. At least twenty-one days before the date of the meeting of the governing board of a public institution of higher education at which final action is taken on selection of the person for the position of president of the institution, the governing board shall give public notice of the names of the finalists being considered for the position. The board shall consider in the final selection process at least five finalists. The required notice shall be given by

- C. Postponement of a meeting described in Subsection B of this section for which notice has been given does not relieve the governing body from the requirement of giving notice of a rescheduled meeting in accordance with the provisions of Subsection B of this section.
- D. Action taken by a governing body without compliance with the notice requirements of Subsections B and C of this section is void.
- E. Nothing in this section prohibits a governing body from identifying or otherwise disclosing the information described in this section.
- F. This section may be enforced pursuant to the provisions of the Inspection of Public Records Act."

SECTION 24. REPEAL.--Sections 14-8-8, 14-8-11, 14-8-12.3, 14-8-12.4, 55-9-710 and 69-3-2 NMSA 1978 (being Laws 1923, Chapter 114, Section 2, Laws 1939, Chapter 179, Section 1, Laws 1985, Chapter 122, Sections 3 and 4, Laws 2001, Chapter 139, Section 154 and Laws 1876, Chapter 38, Section 2, as amended) are repealed.

SECTION 25. EFFECTIVE DATE.--The effective date of the

1	provisions of this act is July 1, 2011	SB 369
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